

OCDE System of Support for Expanded Learning | 2016-2017 Scope of Work

Universal Technical Assistance (TA)

Professional development will be provided for all ASES, ASSETs, and 21CCLC Grantees to support quality in ELPs

- Mandated Reporting Child Abuse
- Expanded Learning Program 1.0 ASES Orientation
- Expanded Learning Program 2.0 ASSETs Orientation
- CQI2
- State Standards and Alignment

Professional Learning Community Meetings

- Brokering Resources
- Needs Assessment
- Support with standards, statutory grant requirements, and continuous quality program improvement

Site Visits

• Will focus on observing and documenting promising practices, follow-up to initial visits; evaluating/assessing the need, providing materials and other non-financial resources

3 Critical Technical Assistance (TA)

Site Visits/Program Consultations

 May be by request of the grantee, CDE, or county to address critical or immediate issues/concerns, to observe and document a promising practice, as a follow-up to initial visits; to evaluate/assess the need, provide materials and other non-financial resources

Coaching/Mentoring for Expanded Learning Staff

- Provide critical TA to ELPs using available data, which may include TAPP data provided by the CDE
- A plan will be created outlining the TA services to be provided by the SSEL Team.
- Provide critical TA to all ELPs with new Program Directors/ Site Coordinators

2 Targeted Technical Assistance (TA)

Professional Development will be provided for ASES, ASSETs, and 21CCLC Grantees, ELP Program Directors, and ELP Site Coordinators, who are receiving a federal program monitoring visit

- Federal Program Monitoring 1.0 Orientation
- Expanded Learning Program Directors 1.0

Site Visits/Program Consultations

• May be by request of the grantee, CDE, or county

to observe and document a promising practice, as a follow-up to initial visits; to evaluate/assess the need, provide materials and other non-financial resources

Special Projects

- Local Needs Assessment conducted with ASES, ASSETs and 21st CCLC Program Directors and Site Coordinators assessing the local needs, program alignment with CDE's Quality Standards for Expanded Learning Programs
- End of the Year Survey conducted with ASES, ASSETs and 21st CCLC Program Directors and Site Coordinators assessing the effectiveness of technical assistance services offered

4 Collaboration and Alignment

Respond and communicate to all ASES, ASSETs, and 21CCLC Grantees

- Grantees needs and request for assistance
- Provide direct TA to grantees through various communication technologies and in-person
- Conduct outreach to grantees to market services

Expanded Learning Program Partnership Meetings

• Intended to collaborate with relevant stakeholders for the [purpose] to provide TA to ELPs